

Summerside United Soccer Club Hiring:

Mini Program Coordinator Positions

Positions: We are opening application for three positions to become the Mini Program Coordinators

Position 1: will be for an average of 20 hours / week, April 28 thru August 24, 2025

Position 2: will be for an average of 20 hours per week, May 26 thru August 24, 2025

Position 3: will be for an average of 20 hours per week, May 26 thru August 24, 2025

Pay Rate: \$16.50 / Hour plus 4% Vacation Pay

Job Duties:

- Coordinate & Supervise Mini Program and Mini Program staff U5, U7 & U9
- Prepare and coordinate Jamboree / Year end events for U5, U7 & U9
- Be the clubs lead in communicating with Players / Parents in Mini Program
- Coordinate team Assessments / Dividing of players into teams for U5, U7 & U9 Mini Program
- Coordinate scheduling of U9 League as needed
- Coordinate & Schedule Facilities for all U11, U13, U15, U18 & Senior Team games and practices in cooperation with the Coaching Staff, City Scheduler & the U11, Youth and Senior Directors
- Provide field lining, equipment and facility maintenance as needed to provide acceptable fields for our teams to play and practice on
- Additional duties that may be assigned by the Board of Directors from time to time

*These duties above will be either shared or divided amongst the three successful candidates based upon each person's individual skill set

Minimum Requirements:

- Must hold a valid Drivers License & have access to dependable transportation if needed to fulfill duties
- Must complete Criminal Record Check and or Vulnerable Sector Check
- Experience with the Mini Program and Soccer in general would be an asset

These staff members will report directly to an appointed member(s) of the SUSC Board of Directors

All persons interested in the above positions need to send a current Resume with the following:

- Name & contact details
- Relevant Work History
- History or current details on your involvement with Summerside United Soccer Club

Please forward resumes to steve@curranandbriggs.com no later than 6:00PM Monday April 21, 2025

We will contact potential candidates for further interviews.

Regards,



Steve Campbell

President, SUSC